

SOP Code: SOP 11/V1	Preparation of Standard Operating Procedures for Sri Manakula Vinayagar Nursing College Ethics Committee (SMVNC-EC)	Effective Date: 11.10.2023
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Title: Standard Operating Procedures for Policy to monitor or prevent the conflict of interest.

1. It is recognized that the potential for conflict of interest will always exist but has Faith in the Steadfast IEC and its Chairperson to manage the conflict issues so that the Ultimate outcome is the protection of human subjects.
2. No member may participate in review, comment or approval of any activity in which he/she has a conflict of interest except to provide information as requested by the Steadfast IEC.
3. The Member will immediately disclose to the Chairperson of the EC any actual or potential conflict of interest that he/she may have in relation any particular proposal submitted for review by the Committee, and to abstain from any participation in discussion or recommendation in respect of such proposals.
4. If an applicant submitting a protocol believes that an IEC/IRB member has a Potential conflict, the investigator may request that the member be excluded from the review the protocol. The request must be in writing and addressed to the Chairperson. The request must contain evidence that substantiate the claim that a conflict exists with the member(s) in question. The Committee may elect to investigate the applicant's claim of the potential conflict.
5. When a member has a conflict of interest, the member should notify the Chairperson and may not participate in the IEC/IRB review or approval except to provide information requested by the Committee



6. Examples of conflict of interest cases may be any of the following: A member is involved in a potentially competing research programme - Access to funding or intellectual information may provide an unfair Competitive advantage. Any member with conflict of interest will disclose the same before the start of the meeting and abstain from discussion and voting. The same will be documented in the minutes of the meeting.

DECLARATION OF CONFLICT OF INTEREST FORM Investigator/Sponsor / CRO**Protocol No.:****Protocol Title:**

S. No	Member's Name	Designation Conflict of Interest declared		Signature and Date
		Yes	No	
1.	Prof. Dr. Felicia Chitra, Chairperson			
2.	Dr. S. Narmatha Member Secretary			
3.	Dr. Rathidevi Basic Medical Scientists			
4.	Dr. R. Priyadharshini Clinician			
5.	Dr. Vetriselvi Clinician			
6.	Mr. Sathish Kumar Babu Legal expert			
7.	Dr. N. Muthu Venkata Subramaniyan Social Scientist			
8.	Mr. Selvam Dhanapal Lay Person			
9.	Mr. Kirupanandan Other Supporting Staff			
10.	Dr. R. Sridevi Alternate Member			

**References**

1. Forum for Ethics Review Committees in India (FERCI). Standard Operating Procedures of Institutional Ethics Committee (cited 22nd October 2018). Available from: <http://www.ferci.org/sops/>
2. Ethical Guidelines for biomedical Research on Human Participants (2017). India Council of Medical Research. Available from: [http://www.icmr.nic.in/guidelines/ICMR Ethical Guidelines 2017.pdf](http://www.icmr.nic.in/guidelines/ICMR%20Ethical%20Guidelines%202017.pdf)

	Name	Designation	Signature
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Reviewed	Dr.S.Narmatha	Member Secretary	
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Issued	Dr.A.Ayee	SOP Incharge	